

What is FinanceEstonia Internship?

Exceptional opportunity for a student to learn the kitchen side of the entire financial industry:

- ✦ Who are the key market players?
- ✦ What do they really do?
- ✦ How do they fit into the big picture?
- ✦ What is the role of the industry in the overall economic development?

How long and where is the Internship?

- ✦ We are looking for an intern for a minimum of **6 months** with weekly commitment of 20h
- ✦ Most of the work can be performed from home office

Who qualifies?

- ✦ Student who is majoring in finance or economics,
- ✦ Student, who has burning desire to really learn the traits of the industry,
- ✦ Student, with fluency in English (writing and speech)

Which responsibilities & tasks will the Intern be engaged with?

- ✦ Administrative assistance to the Area Heads and FinanceEstonia's management team (material preparations, meeting arrangements, compilation of MEMO's)
- ✦ Project management on smaller 3-6 months industry projects (e.g. data collection and analysis, event hosting, etc)

What do we offer in return?

- ✦ **EXCEPTIONAL INDUSTRY KNOW-HOW:** You will work with the entire financial industry from commercial banking to Private Equity
- ✦ **TO DIE FOR INDUSTRY NETWORK:** You will work daily with key industry players from the private and the public sector,
- ✦ **1,000 EUR PERSPECTIVE EXPANSION BUDGET:** We give You an opportunity to see how other financial centers function via business travel and event participation in other markets

How to apply?

- ✦ **PREPARE** Your CV (in English)
- ✦ **WRITE** a Cover Letter emphasizing relevant experience and Your motivation to join the internship (in English)
- ✦ **SEND** the CV and the Cover Letter via e-mail to mae.hansen@financeestonia.eu by 10:00am October 21st, 2013